

The Title II regulation, at 28 C.F.R. § 35.130(b)(7), requires the District to make reasonable modifications to its policies, practices, or procedures to avoid discrimination on the basis of disability, except if the District can demonstrate that making the modifications would fundamentally alter the nature of the District's service, program, or activity, or would impose an undue financial or administrative burden on the District. The District will process requests by qualified individuals with disabilities,¹ in order to make reasonable modifications to its policies, practices, or procedures to avoid discrimination on the basis of disability as follows:

- (a) The District's Section 504 coordinator, Tammy A. Rundle, has been designated to receive and process the aforementioned requests. Requests and/or questions about this procedure may be submitted to Ms. Rundle at 781-545-8750 x-370 or trundle@scit.org.
- (b) The District may request relevant documentation from an individual with a disability who requests a reasonable modification. Such documentation may include, but is not limited to, a diagnosis of physical or mental impairment and/or an evaluation by a qualified professional;²
- (c) Individuals with disabilities are responsible for obtaining the aforementioned disability documentation and for knowing and following this procedure;
- (d) Upon receipt of a request for a reasonable modification and the aforementioned documentation, the District will
 - (i) familiarize itself with the individual's disability and documentation,
 - (ii) engage in an interactive and collaborative process with the individual with a disability,
 - (iii) explore potential modifications,
 - (iv) exercise professional judgment in making a determination regarding the individual's

¹ Or, if the individual with a disability is a minor, his or her parent(s) or guardian(s).

² The District may request the individual's consent to speak to the individual's treating provider only if the District is unable to adequately respond to the individual's request based on the documentation provided.

request,

- (v) promptly notify the individual of the District's determination and of the reason(s) for its determination, and
- (vi) provide the individual an opportunity to respond and provide additional documentation that may address the District's objections if the District denies the individual's request.