

**Town of Scituate  
School Building Committee  
Hatherly Elementary School Project  
Wednesday, December 21, 2022  
4:30 – 6:00 p.m.**

**M I N U T E S**

**Committee Members Present:** Robert Dutch (chair), Bill Burkhead, Jeff Halbig, Jared Cianciolo, Stephen Shea, Scott Williams, Julie Ward, Kevin Kelly, Nancy Holt, Janice Lindblom, Jonathan Burwood, Matt Marino

**Committee Members Absent:** Tony Vegnani, James Boudreau, Jamie Gilmore, Andrew Scanzillo, Gregg Davey, Ryan Lynch, Bruce Marshman

**Others Present:** Steve Theran and Allyson Mahar, Vertex; Don Walter, Tom Hengelsberg, Bethany Beck, Jason Boone, Giovanna Chaisson, and Dave Mentzer, Dore & Whittier; Nicole Brandolini, Jerry Kelly, and Patrick Canning

**1. Call to Order and Roll Call**

Chairman Robert Dutch called the meeting to order at 4:32PM.

**2. Public Comment**

None.

**3. Meeting Minutes**

Nancy Holt made a motion to approve the meeting minutes from the October 17<sup>th</sup>, 2022 Building Committee meeting. Stephen Shea seconded. All were in favor.

**4. Presentation by Design Team for Hatherly MSBA project**

Don Walter and the design team from Dore & Whittier Architects gave a presentation to the Committee. The design team discussed the timeline for the project. The design team will begin working on the Preliminary Design Program (PDP) submission to the MSBA with a target to submit to the MSBA by May 2023. The team is proposing to submit the Preferred Schematic Report (PSR) submission to make the MSBA board meeting in October 2023. The team is targeting to bring the project to the 4/8/24 Town Meeting for approval. The design team reviewed the different submissions to the MSBA and what each submission includes. The PDP submission is first and includes defining the educational program, develop concept options, and a short list of options. The PSR submission continues to further develop and define one option. The Schematic Design submission will define the project scope and budget. The design team

will be exploring options at both sites including phasing and solutions. The design team presentation included preliminary concept design for the new building.

**5. New Business**

The next meeting will be scheduled Wednesday 1/18/23 @ 5pm. This meeting will be 90 minutes.

**6. Adjournment**

Jonathan Burwood made a motion to adjourn. Jeff Halbig seconded. The meeting was adjourned at 6:00PM.

**APPROVED 1/18/23**