

**Town of Scituate
School Building Committee
Hatherly Elementary School Project
Monday, October 17, 2022
5:30 – 7:00 p.m.**

M I N U T E S

Committee Members Present: Robert Dutch (chair), Bill Burkhead, Jeff Halbig, Bruce Marshman, Jared Cianciolo, Stephen Shea, Scott Williams, Julie Ward, Kevin Kelly, Nancy Holt, Ryan Lynch, Janice Lindblom, Jonathan Burwood

Committee Members Absent: Tony Vegnani, James Boudreau, Jamie Gilmore, Andrew Scanzillo, Matt Marino, Gregg Davey

Others Present: Jon Lemieux and Allyson Mahar, Vertex; Nicole Brandolini, Scituate Public Schools

1. Call to Order and Roll Call

Chairman Robert Dutch called the meeting to order at 5:33PM.

2. Public Comment

None.

3. Meeting Minutes

Nancy Holt made a motion to approve the meeting minutes from the September 26th, 2022 Building Committee meeting. Janice Lindblom seconded. All were in favor.

4. Presentation by Owner's Project Manager for Hatherly MSBA project

Jon Lemieux from Vertex Companies (OPM) gave a presentation to the Committee. The Massachusetts School Building Committee process and timeline were discussed. The project is currently in the Designer Selection phase. Responses to the request for proposal have been received. Proposals were received from (3) firms: Dore & Whitter, Jonathan Levi Architects, and Studio G Architects. Information will be submitted to the MSBA Designer Selection Panel by October 19th. The first MSBA Designer Selection Panel meeting is scheduled November 15th. The purpose of this first meeting is to discuss the shortlist of firms. The second MSBA Designer Selection Panel meeting is scheduled November 29th. This purpose of this meeting is to interview the shortlisted firms and vote on a designer. Design kick-off meeting is targeted for the beginning of December.

Jon Lemieux reviewed the Designer Selection Process again. There are a total of 16 members on the Designer Selection panel, (13) are appointed by the MSBA and (3) members have been assigned to represent the district.

The Committee discussed all three proposals in detail.

5. New Business

None.

6. Adjournment

Jonathan Burwood made a motion to adjourn. Jeff Halbig seconded. The meeting was adjourned at 6:50PM.

APPROVED 12/21/22