

**Town of Scituate
School Building Committee
Hatherly Elementary School Project
Wednesday, January 22, 2025
5:30 – 6:40 pm**

M I N U T E S

Committee Members Present: Joe Annese, Nicole Brandolini (chair), William Burkhead, Jonathan Burwood, Chris Carchia, Jared Cianciolo, Nancy Holt, Gerard Kelly, Cameron MacDonald, Bruce Marshman, Kristine Sheahan, Tom Raab, and Julie Ward

Committee Members Absent: James Boudreau, Chris Cataldo, Jesse Craddock, Andrew Goodrich, Jeff Halbig, Janice Lindblom, and Ryan Lynch

Others Present: Jon Lemieux, Steve Theran, Allyson Mahar - Vertex; Tom Hengelsberg, Don Walter, Nick Beck - Dore & Whittier

1. Call to Order and Roll Call

Bill Burkhead called the meeting to order at 5:30pm. Nancy Holt made a motion to accept the agenda for the January 22nd, 2025 School Building Committee meeting. Bruce Marshman seconded. All were in favor on a voice vote. **Vote – Approved – 13-0.**

2. Public Participation

Kate Pescatore attended the meeting.

3. Meeting Minutes

Nancy Holt made a motion to accept the meeting minutes from the December 18th, 2024 School Building Committee meeting. Julie Ward seconded. Voice vote was taken. **Vote - Approved 13-0.**

4. Design Project Update:

Dore and Whittier gave an update on the project schedule. We are currently in the Construction Documents phase of the project. 60% Construction Documents have been issued to estimators for pricing. Security glazing is being looked at in more detail as requested by the Police Chief, and will be discussed with the working group. Cost estimates are due February 4th and the cost reconciliation meeting is scheduled February 6th.

Nancy Holt asked about including design and pricing for constructing sports field at Cushing as part of the project. The design team will obtain a proposal for this scope.

Permitting schedule:

- ConCom
 - o Submission 12/20
 - o Hearing (remote) 2/10

- Planning board
 - o Submission 12/20
 - o Hearing 2/13 (hybrid remote)

The Design Team noted they anticipate an additional meeting will follow each of the board meetings noted above.

Vertex will distribute the most recent meeting schedule to the Committee.

Site Plan Parking Update:

Dore and Whittier and Vertex met with the Police and Fire Departments on 1/15/25 to review the site plan and parking.

The Design Team was challenged by the School and the SBC to find as many parking spaces on the site as possible. The drive around the school is too narrow to have parking on the drive per the Fire Department. The Design Team added some parallel parking spaces – grass paved, with cape cod berm. This increased the number of parking spaces on the site from 147 to 173 spaces (additional 26 spaces). It will include signage for overflow parking. In the winter these spaces will need to be plowed. The Fire Department made the point that there is to be no parking on the corners so truck can make the turns.

Extruded Aluminum Wall Panels – Exterior:

A few members from the SBC met at the Harvard ERC project site to look at the green scalloped wall panels. Feedback included:

- Valuable time spent to see panels in person
- Bill Burkhead noted they looked better than the pictures, looked modern, concerned too modern with glass, not sold on scalloped panel, do not want to commit without seeing another version of the flat panels.
- Jared Cianciolo noted aesthetically looked really nice. Product comes from Italy, damaged panels will have lead time. Suggested looking at something stateside. Application proposed is different than application at Harvard, more simple design.
- Julie Ward noted she preferred the wide panels over the narrow panels, not sure if scalloped panels will fit into Scituate.
- Chris Carchia noted he does not think it fits in Scituate, blending modern with brick. Would prefer to see flat panel more traditional look. Agree with product coming from Italy and suggested a less costly product.

- Tom Raab noted the light played off of the building a lot and not sure how it will look here. Is it too modern for Scituate. If they were to consider, would want to make design as simple as possible.

Additional discussion:

- Jonathan Burwood asked what the pros were for the scalloped panel and what the reason for the switch was. Tom Hengelsberg noted it gives the building a more distinctive look. It was another option that gave the building more life, color/light changing on different faces of building but also change in light. Originally the design team showed the wood grain finish flat panel but from far away it was determined the wood grain look faded away. The design team thought the scalloped panel was a way to bring the life back into the panel.
- Dore and Whittier clarified that the flat panel could also come from Italy. The preliminary pricing determined the US product to be more expensive than product from Italy. However in the specification there will be 3 different products listed as equals. The scalloped panel is available as well as the flat. This product does not need to be proprietary.
- Nancy Holt noted that the previous design was already approved and she would not recommend any changes to the exterior at this time.

The options discussed included:

- Flat panel – all same width
- Flat panel – wide and narrow alternate - in design that was voted on
- Flat panel – really wide board with more narrow – over scaled – not recommended

It was agreed that no changes would be made to the exterior wall panels.

Gymnasium Equipment:

Dore and Whittier presented a rendering showing equipment in the gymnasium, showing all features requested in the user group meetings. Design includes full color custom logo. There was a request for padding on front of bleachers when folded up, this has been included in the 60%CD pricing set. There is a fabric divider on a motorized roll, so you can have classes on both sides. Cargo nets included. Technology includes projector on wall – in cage to protect. It was requested to add a large scale ceiling mounted projector for movie night. Gymnasium seating arrangement was shown. Platform has two screens, one from cafeteria side and one from gym side. Rough number of seating capacity = bleachers 350 seats + 125 seats on the floor = 476. Stage platform height is 14". Concerns were raised regarding the sound with the divider curtain, Dore + Whittier noted there will be separate speakers for each side.

5. OPM Update:

Prequalification Committee:

Vertex reviewed the process for General Contractor and Filed Sub Bid Contractor prequalification (see attached presentation).

Nancy Holt made a motion to appoint the following people to the Prequalification Committee:

- Joe Annese – SBC
- Nancy Holt – SBC
- Tom Raab – SBC
- Tom Hengelsberg – Dore + Whittier
- Allyson Mahar - Vertex

The motion was seconded by Gerry Kelly. A voice vote was taken. **Vote – Unanimous 13-0.**

It was noted that prequalification committee meetings do not need to be advertised.

Building Automation Consultant:

Vertex reported that an additional proposal was received and it has been evaluated. Vertex will provide an update to the Sustainability Working Group with a recommendation by the end of this week. An updated will be provided at the next meeting.

6. New Business

Bill Burkhead reported that a letter has been received from a student with severe food allergies to the School Building Committee. The student is asking for suggestions to be considered as part of the building design. Bill Burkhead shared the letter and asked that a response to this letter be added as a future agenda items.

7. Adjournment

Motion to Adjourn by Nancy Holt

Seconded by Tom Raab

Meeting was adjourned at 6:45 PM

APPROVED 2/12/25