

**Town of Scituate
School Building Committee
Hatherly Elementary School Project
Wednesday, November 20, 2024
5:30 – 7:00 pm**

M I N U T E S

Committee Members Present: Joe Annese, James Boudreau, Nicole Brandolini (chair), William Burkhead, Jonathan Burwood, Chris Carchia, Jared Cianciolo, Nancy Holt, Gerard Kelly, Janice Lindblom (@6:12pm), Cameron MacDonald, Bruce Marshman, Kristine Sheahan, Tom Raab, and Julie Ward

Committee Members Absent: Jeff Halbig, Chris Cataldo, and Andrew Goodrich

Others Present: Jon Lemieux, Allyson Mahar - Vertex; Tom Hengelsberg, Don Walter - Dore & Whittier

1. Call to Order and Roll Call

Nicole Brandolini called the meeting to order at 5:34pm. Chris Carcia made a motion to accept the agenda for the November 20th, 2024 School Building Committee meeting. Nancy Holt seconded. **Vote – Approved – 15-0.**

2. Public Participation

There were 3 attendees from the public, 1 abutter and 2 teachers. Concerns were related to parking during construction and traffic and parking at the new school. The abutter noted that the parking and traffic situation at the recent Turkey Trot was much more organized with the (2) police details. It was discussed that the speed limit on Ann Vinal Rd. is noted differently (25MPH and 30MPH). This was noted in the traffic report and has been sent to public safety.

Julie Ward noted that the school is meeting with MADOT on December 3rd regarding fixing signs at other schools. There is a grant available for upgrading signage in school zones.

3. Meeting Minutes

Nancy Holt made a motion to accept the meeting minutes from the October 17th, 2024 School Building Committee meeting. Chris Carcia seconded. Tom Raab abstained. Voice vote was taken - **Approved 15-0.**

4. Design Project Update:

Tom Hengelsberg, Dore & Whittier, reviewed over project schedule and the upcoming meeting calendar. Permitting documents will be sent December 6th and meetings and hearings are anticipated in January.

Tom Hengelsberg gave an update on the Playground design noting accessibility and inclusive design. More swings were requested and less 305 age equipment.

Dore + Whittier presented the Landscape design and proposed planting plan as well as the existing plan and the tree removal plan.

Dore + Whittier presented an update on the Civil plan including grading, cut and fill, drainage and stormwater design. The building will be raised from existing, which is important for stormwater design for infiltration. To meet the required stormwater calculations, the catchment design on site is included in courtyard and on south side of the site, and one inside the building. It is located in the building due to phasing and it is also the best infiltration location on the site.

Dore + Whittier gave an update on the traffic study / traffic plan. The project team studied 6 alternatives for entry to the site. Single entry for buses and cars was not going to work because of pedestrians and crossing. The preferred option is alternative #4 which includes a separate bus entry, cars entering the site (1 lane) and cars exiting the site (2 lanes) with a left and right exit out of the site. Dore + Whittier reviewed all of the alternatives and discussed the pros and cons of each. Discussion was held. Superintendent Burkhead noted his appreciation for D+W going back and looking at different alternatives based on feedback received from the SBC and actual experience brought up by the school department. Crossing guards will be required during peak times. The preferred option allows for flexibility for different traffic plans if necessary. It was noted that phasing plans during construction will need to address traffic flow and parking but having the additional bus lane will be helpful and can be used as a separate construction entrance. The Committee

Jim Boudreau made a motion to select the preferred alternative #4 traffic plan as the traffic design for the new school. Nancy Holt seconded. Voice vote was taken. All were in favor.

Vote – Approved - 15-0.

5. Ann Vinal Sewer Design

Vertex presented Nitsch Engineering, a consultant to Dore + Whittier, proposal for the Ann Vinal sewer design. The project budget included \$75K for design of the Ann Vinal Sewer work. Nitsch's fee for this scope of work is \$27,500. This amount will be transferred from the designer's consultant contingency in the contract and will not increase the overall contract amount. Discussion was had by the SBC. The project budget includes \$360K for the construction costs of the Ann Vinal Sewer work. This estimate did not initially include all of the housing

connections. The latest estimate at Design Development estimates this scope to be around \$775K which includes increasing the pipe size, but the scope of work still remains to be designed. This design will allow for a more accurate estimate of the scope of work to help inform the SBC to make a decision to move forward. If the work is not completed as part of this project, the design can still be used in the future.

Nancy Holt made a motion to approve Nitsch's proposal for the Ann Vinal Sewer work in the amount of \$27,500. Kristine Sheehan seconded. Voice vote was taken, all were in favor.

Vote – Approved – 15-0.

It was noted that ASR #6, in addition to the Ann Vinal Sewer worked discussed above, also included \$7,600 transferred from Dore+Whittier's consultant contingency to cover clerical adjustments to consultant contracts for solar PV and exterior acoustical consulting. These changes did not increase the contract amount.

6. Building Automation Consultant

Vertex presented a proposal from IDS, a Building Automation Consultant in the amount of \$127,600. Funds were carried in the total project budget for these services. Vertex will invite IDS to attend a Sustainability Working Group meeting to discuss their services in more detail. Vertex will also attempt to obtain an additional quote from another company, Utilivisor.

Nancy Holt made a motion to authorize Bill Burkhead and Tom Raab to approve a proposal for a Building Automation Consultant, IDS or equivalent firm, contingent upon a satisfactory meeting with IDS at the next Sustainability Working Group and confirmation of the most competitive price based on an additional proposal, and based on recommendation of the Sustainability Working Group. Chris Carcia seconded. Voice vote was taken, all were in favor.

Vote – Approved – 15-0

Discussion was held by SBC. Vertex will confirm if these costs are reimbursable by the MSBA. Bill Burkhead noted that this is a prudent and smart decision and the SBC is doing their due diligence for spending the funds responsibly.

7. Adjournment

Motion to Adjourn by Nancy Holt

Seconded by Julie Ward

Meeting was adjourned at 7:06 PM

APPROVED 12/18/24