

**Town of Scituate  
School Building Committee  
Hatherly Elementary School Project  
Wednesday, July 10, 2024  
5:43 – 6:30 pm**

**M I N U T E S**

**Committee Members Present:** Nicole Brandolini (chair), Joe Annese, William Burkhead, Chris Cataldo, Nancy Holt, Gerard Kelly, Kevin Kelly, Janice Lindblom, Bruce Marshman, and Tom Raab

**Committee Members Absent:** James Boudreau, Jonathan Burwood, Chris Carchia, Jared Cianciolo, Gregg Davey, Andrew Goodrich, Jeff Halbig, Matt Marino, Andrew Scanzillo, Kristine Sheahan and Julie Ward

**Others Present:** Steve Theran, Allyson Mahar, Vertex; Tom Hengelsberg, Don Walter, Dore & Whittier

**1. Call to Order and Roll Call**

Nicole Brandolini called the meeting to order at approximately 5:43pm.

**2. Public Participation**

None.

**3. Meeting Minutes**

There was not a quorum for this meeting, past meeting minutes will be approved at the next Building Committee meeting in August.

**4. Design Project Update: Schedule**

Tom Hengelsberg of D+W gave an overview of the project schedule.

- Site Investigations are ongoing this summer. Test pits and soil borings are wrapping up this week, monitoring well is in place to monitor groundwater at lowest point.
- Permitting - Informal meeting with Planning Board/ConCom has been scheduled for July 25<sup>th</sup>.
- Hazardous Materials Surveying is scheduled the week of August 12<sup>th</sup> at Hatherly and Cushing Schools
- Exterior Acoustical Measurements – consultants will be measuring a baseline for noise at Hatherly in September.

## **5. Design Progress Update: Consultants**

- Tom Hengelsberg of D+W gave an update on design progress with consultants. The design team is meeting with consultants weekly to progress the design development documents.
- A Sustainability kick-off meeting is scheduled July 18<sup>th</sup> with all major consultants for an integrated design workshop.
- Tom Hengelsberg of D+W reported that test pits that were done at Hatherly have indicated a high water table. The site team will be reviewing this data and will come up with the best design approach. Some changes to the initial site design may be required. This is to be expected at this stage of design.
- The Geotechnical Report is in progress and expected to be complete in 2-3 weeks. Borings were completed today.
- Traffic study is expected to be performed in early September. Consultants will study the site entrance and collect previous reports and data for adjacent roadways as well as within ½ radius of the site. Nicole Brandolini suggested there may have been other traffic studies done for construction projects in the area. Superintendent Burkhead requested that the design team and consultants look into flipping the traffic flow on the site. If it does not make sense to do so, there should be an explanation for why the current traffic pattern is being recommended. Superintendent Burkhead also requested the design team study how buses entering the site may back up traffic into Ann Vinal Rd. while waiting to take a left into the site.

## **6. Design Progress Update: Architectural**

- Tom Hengelsberg of D+W gave an update on the architectural progress including structural grid/wall sections, plan alternate layouts, building elevation documentation, exterior materials, interior details, and interior layout studies (including cubbies). Exterior materials are being gathered and will be presented in August.
- Superintendent Burkhead asked if the SBC could be included in the Courtyard design discussion to provide input.

## **7. User Group Meetings: Follow Up Items**

Tom Hengelsberg of D+W provided an update on the items that were raised during the user group meetings.

- Stage on the Gymnasium side has been modified. This alternate layout provides a wider view from gym and stage, better sight lines, ramp is accessible by both spaces to meet code, gym office and storage rotated to better meet user needs.
- Nurse suite alternate layout has been improved with better circulation and privacy for students waiting to be seen by the Nurse. Feedback from the MSBA is still needed regarding these adjustments and whether they will be considered eligible for reimbursement.
- Other adjustments were made to OT/PT, Music Room, and Admin Suite to better suit user needs based on feedback received during the user group meetings with faculty and staff.

## **8. New Business**

There was discussion on dedications on the site, in addition to Flannery Field. It was noted that there is a time capsule located on the site somewhere but the exact location needs to be determined. This should be investigated at Cushing as well as Hatherly so the information can be included in the documents. Tom Raab volunteered to research this as well as other dedications on the site that will need to be relocated.

As the design progresses there may be a need to develop subcommittees to review and provide input on some of the more detailed aspects of the design. This may include:

- Colors/Interior Finishes
- Playground Design
- Naming of school/Dedicated Spaces

D+W will provide a list of suggested subcommittees and members for the SBC to review.

## **9. Adjournment**

Motion to Adjourn by Nancy Holt

Seconded by Janice Lindblom

Meeting was adjourned at 6:30 PM

**APPROVED 8/28/24**